

Intervention and Referral Service Team

Referral Procedures 2018-2019

Intervention and Referral Services

The Intervention and Referral Team designs and monitors the implementation of strategies for educating non-classified students. Assistance is requested primarily due to difficulties that these students are experiencing in their classes. The Committee coordinates and/or delivers intervention and referral services for these children, drawing from the information provided by the classroom teacher, parents and expertise of the members of the team. IRST membership includes:

Tracey Salerno, Chairperson
Luisella Marolda, Assistant Principal

Debbie Bajakian	Alana De Costa	Keri Nick	Bill Kerkendall
Thanassi Haralambopoulos	Donnie Merritts	Steve Nix	Kerry De Lalla
			Chris Shaffsick

Committee Focus

The IRST is a school-based problem-solving group, providing support and guidance to classroom teachers, planning and providing for appropriate interventions for referred pupils and communicating with parents in the development and implementation of a Student Action Plan. IRST also attempts to monitor the larger academic and social climate of the school by discussing issues of attendance, health and social problems, marking period reports, student promotion and/or retention and other relevant concerns of staff and parents. Members of the IRST function collaboratively, capitalizing on the strengths of the team. IRST has been developed to assist non-handicapped pupils who have difficulty achieving success in regular education.

Before A Student is Referred to IRST

1. Track how frequently, and in what circumstances, the problem is occurring.
2. Provide opportunities for the student to learn the material in a different setting, to discern the student's changes in attitude or response.
3. Bring the problem to the attention of the Guidance Office and/or Child Study Team.
4. Have a personal or telephone conference with the parent(s) and guidance counselor, at least once, to describe the problem and define your concerns. Alert the parent to the need for an IRST request for assistance.

Referring To the IRST

Complete a Request for IRST Assistance google form, communicating directly with Tracey Salerno. This serves to provide the team with educational/social/emotional medical information as available.

Follow-up

The IRST exists to propose strategies for implementation by the classroom teacher and support staff. Responsibility for follow-up will be assigned to the case coordinator on the IRST committee, and to the classroom teacher. It is important that interventions be documented and reviewed after 4 weeks. Teachers need to maintain communication with the student's case coordinator on IRST regarding the impact of interventions on the child's learning and behavior.